

PLANNING COMMITTEES: A GUIDE FOR RESIDENTS

Your community association (CA) planning committee advocates for your community! Although the CA planning committee has no formal authority in planning matters, it plays a valuable role in providing advice and community context to the City of Calgary planning team. Read on to learn more!



THE PLANNING COMMITTEE WRITES LETTERS ON APPLICATIONS

After a CA planning committee reviews an application, they respond to it with a letter to the City. The committee will try to incorporate residents' comments and will also encourage residents to send in independent letters if they feel strongly about an application.

The committee will sometimes provide guidance to a developer at a "pre-application" meeting, though the committee will not need to follow up with formal comments.

THE PLANNING COMMITTEE MEETS WITH DEVELOPERS AND RESIDENTS

The planning committee meets with developers to discuss their ideas. They also allow affected neighbours to express their opinions to developers and the planning committee.

An invited developer will bring plans for the proposed development. When their application comes up on the agenda, the chairperson will introduce the applicant, provide an outline of the issues, and summarize any points discussed previously. Each agenda item is assigned roughly 20 minutes.

Affected residents will have five minutes each to add their input to the review process. Anyone affected by the proposed development may present a submission to the CA planning committee meeting.



PLANNING COMMITTEES: A GUIDE FOR RESIDENTS



THE PLANNING COMMITTEE SPEAKS TO COUNCIL AT PUBLIC HEARINGS

If an application is for a land use amendment, this must ultimately go to a public hearing of City Council. The CA planning committee may decide to speak on behalf of the community association and can also provide guidance to individuals wishing to speak to Council themselves.

THE PLANNING COMMITTEE CAN APPEAL DEVELOPMENT APPROVALS

After receiving comments from the planning committee, The City makes a decision on development permit applications and publishes it online (calgary.ca/publicnotices). If the planning committee or affected residents disagree with an approval, they may appeal it to the Subdivision and Development Appeal Board. An appeal must be filed no more than two weeks after the notice is published. The CA planning committee can provide guidance to individuals filing an appeal.

YOUR PLANNING COMMITTEE WANTS TO HEAR FROM YOU!

In addition to sending a copy of the written comments to residents who attended the meeting and posting a copy on the community association website, the planning committee prints a summary of the application and their comments in the monthly community newsletter.

If you have feedback or comments you want to share with the CA planning committee, you can find a link to your community association's website here: calgarycommunities.com/community-info/find-a-community/

You are always welcome to join a planning committee meeting and share your thoughts and views!